

Monthly report

Name: Roshana Keshav Kamble

Name of Post: Social Development Experts

Month: October 2025

Sr. No	Date/day	Work done
1	1/10/25 Wednesday	<ul style="list-style-type: none">• Checked the MIS sheet.• Updated the sheet of Shareholder and BOD list in Excel sheet.• Attended the online MIS meeting organised by PCMU.• Updated the social inclusion sheet 1&2.
2	2/10/25 Thursday	<ul style="list-style-type: none">• Drafted the office letter.• Informed to DMM, MSRLM, Palghar office about the visit of PWC to Navdhara FPC.• Worked on Monthly report of September 2025.
3	3/10/25 Friday	<ul style="list-style-type: none">• Visited to Navdhar FPC at Palghar for did a survey on thematic study with PWC team.
4	4/10/25 Saturday	<ul style="list-style-type: none">• Weekly Off
5	5/10/25 Sunday	<ul style="list-style-type: none">• Weekly Off
6	6/10/25 Monday	<ul style="list-style-type: none">• Updated the sheet of Shareholder and BOD list in Excel sheet.• Drafted an office letter.• Worked on Monthly activity report of September 2025.
7	7/10/25 Tuesday	<ul style="list-style-type: none">• Drafted the office letter.• Worked on Social Inclusion data.• Filled the social audit google form of FPC.
8	8/10/25 Wednesday	<ul style="list-style-type: none">• Updated the social inclusion sheet 1 and 2.• Drafted a MIS letter.• Checked the Social Inclusion data of Vanarai FPC, Raigad.
9	9/10/25 Thursday	<ul style="list-style-type: none">• Drafted an office letter.• Drafted a letter under the POSH committed.• Checked the MIS data.
10	10/10/25 Friday	<ul style="list-style-type: none">• Attended the online meeting on Market Linkage organised by PCMU.• Drafted a MIS letter• Had a discussion with director of Sindhutai FPC at Raigad on FPC land issue.
11	11/10/2025 Saturday	<ul style="list-style-type: none">• Weekly Off
12	12/10/2025 Sunday	<ul style="list-style-type: none">• Weekly Off
13	13/10/2025 Monday	<ul style="list-style-type: none">• Drafted an office letter.• Attended the divisional review meeting conducted by RIU, Thane.
14	14/10/2025 Tuesday	<ul style="list-style-type: none">• Attended the Online meeting o Social Audit conducted by Social Specialist, PCMU.• Checked the Social Audit form and filled the google form.
15	15/10/2025 Wednesday	<ul style="list-style-type: none">• Drafted a letter about social audit survey to conducted at Raigad, Thane district and mailed to DIU.• Informed to Vanrai FPC and Sukhakarta FPC about the social audit

		<p>survey. Will be conduct on 16th oct 2025.</p> <ul style="list-style-type: none"> • Drafted an office letter. • Checked the MIS data.
16	16/10/25 Thursday	<ul style="list-style-type: none"> • Visited to Vanarai FPC and Sukhakarta FPC at Raigad for Social audit survey.
17	17/10/25 Friday	<ul style="list-style-type: none"> • Filled the social audit google form of vanarai FPC and Sukhakarta FPC. • Drafted an office letter.
18	18/10/2025 Saturday	<ul style="list-style-type: none"> • Weekly Off
19	19/10/2025 Sunday	<ul style="list-style-type: none"> • Weekly Off
20	20/10/2025 Monday	<ul style="list-style-type: none"> • Diwali Holiday
21	21/10/2025 Tuesday	<ul style="list-style-type: none"> • Diwali Holiday
22	22/10/2025 Wednesday	<ul style="list-style-type: none"> • Diwali Holiday
23	23/10/2025 Thursday	<ul style="list-style-type: none"> • Diwali Holiday
24	24/10/2025 Friday	<ul style="list-style-type: none"> • Contacted to all DIU and MSRLM team for upload the shareholder list and BOD list at MIS portal. • Drafted an office letter. • Updated the Social Inclusion sheet 1.
25	25/10/2025 Saturday	<ul style="list-style-type: none"> • Weekly Off
26	26/10/2025 Sunday	<ul style="list-style-type: none"> • Weekly Off
27	27/10/2025 Monday	<ul style="list-style-type: none"> • Drafted an office letter. • Visited to Krantijyoti FPC for social audit survey.
28	28/10/2025 Tuesday	<ul style="list-style-type: none"> • Updated the social audit google form of vanarai FPC and Sukhakarta FPC. • Drafted a POSH letter. • Drafted an office letter.
29	29/10/2025 Wednesday	<ul style="list-style-type: none"> • Visited to Veridescent FPC and Samruddhi FPC at Thane for Social Audit survey. • Visited to Omkar FPC at Thane for supervised the construction work and as they follow the ESHS plan at work site.
30	30/10/2025 Thursday	<ul style="list-style-type: none"> • Filled the social audit google form of Veridescent FPC and Krantijyoti CMRC. • Drafted an office letter.
31	31/10/2025 Friday	<ul style="list-style-type: none"> • Filled the social audit google form of Samruddhi FPC. • Had a discussion the Mr.Amol Banagre, MSRLM about FPC land issue.


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